

CITY OF OZARK



Residential/Commercial Contracted Garbage, Trash, Recycling and Other Collection and Disposal Services

Addendum No. 2 to RFP 12-01-06

Date of Issue: December 20, 2011

**Proposal Due:
January 27, 2012 by 2:00 PM (Central Time)
City of Ozark
P. O. Box 1987
275 North Union
Ozark, AL 36361**

Purpose: The purpose of this Addendum is make changes, additions, deletions and revisions to RFP document dated November 23, 2011 for the above referenced project. Proposers shall review the Addendum work and requirements in detail and incorporate any effects the Addendum may have on their bid price.

Acknowledgement: Proposers must acknowledge receipt of any and all Addenda in the space provide on the Addendum Acknowledgement – Form D and submit the form with proposal response. Failure to do so may result in rejection of the Response.

Note: All requirements of the bidding document remain unchanged except as cited herein.

PART I – AMENDMENTS TO RFP DOCUMENTS

Clarification page 16 Certificate of Insurance - 1 – Summation of Insurance Requirements include the following levels of insurance coverage: Workers Compensation Insurance \$1,000,000; General Liability each occurrence \$1,000,000 and General Aggregate \$2,000,000; Automobile Liability \$2,000,000. The Certificates of Insurance to be provided by successful bidder and any subcontractor to the City with signed agreement.

PART II – ATTACHMENTS

Copy of Ordinance 2010-12 provided as a pdf attachment.

PART III – QUESTIONS FROM POTENTIAL PROPOSERS

GENERAL QUESTIONS:

Please confirm that the due date has been changed to 2:00 PM on January 27, 2012-That is correct-refer to Addendum No. 1 Cover Sheet and page 1, modification, RFP page 11.

RESIDENTIAL GARBAGE:

1. Can we service the downtown residential carts and concrete containers prior to 7 AM to mitigate traffic and congestion? Yes, provided no complaints are registered by any customers as to the level or quality of the service.
2. Are the business currently serviced with carts included in the RFP house count number provided? Yes.
3. Are your carts available to be purchased? Yes.
4. What does the city currently pay for disposal per ton for disposal or annually? \$38.50 per ton for garbage. \$ 21.00 per ton for trash.
5. How many tons collected per month or year residentially? Annual estimated quantities included on last page of RFP 12-01-06.
6. How many trucks and type are used to collect Solid Waste now residentially? 3 garbage trucks (2 automated & 1 rear loader) with 3 back-up units and 3 trash trucks (shuttle type with knuckle boom loaders) with 1 back-up and 1 haul truck. Recycling is done by light trucks with screened-in trailers.
7. Can you supply a truck list and are they available for inspection? A list of all sanitation equipment is found on ATTACHMENT VI of Addendum No. 1 issued December 19, 2011. Equipment may be inspected visually by potential purchasers during regular working hours.
8. The city currently provides walk up cart service to schools/parks and business in alleys. Can these be converted to front loader cans? Generally, no, or they already would have been. We will be happy to look at individual situations and make changes if agreeable to the customer and the city.
9. A copy of City of Ozark Ordinance is on line; however we were unable to locate a copy of Amendment 2010-12. Since in the pre-proposal meeting it was stated that the only changes to 2005-13 are in increase in the rates, can we have a copy of this change? Yes, copy attached.
10. The proposer is responsible for checking the City's web site for Addendums, where they will be posted. Is the proposal available in a PDF format or word document that would allow the proposer to complete the information on such document? Attached is a WORD version of the Questionnaire.
11. Page 3, 1 N. (When) Picking up deer carcasses and euthanized animals, will the deer carcass be delivered to the truck for disposal and the euthanized animals picked up at the City facility? Yes. Coordination will be expected for large animal carcasses by your on site supervisor and the City's animal control vehicle. Euthanized animals will be collected twice weekly at the city animal shelter on Parker Drive.
12. Will the contractor be expected to pick up dead animals on the street? No.

COMMERCIAL FRONT END LOADED DUMPSTERS (FEL)

- 1. What are the current rates on FEL cans now? 2 yard \$40.00; 4 yard \$58.00; 6 yard \$85.00 and 8 yard \$104.00.**
- 2. What are the service levels for FEL cans now? Refer to last page of RFP, (Suggested estimated solid waste for Ozark)**
- 3. Who bills for apartment complexes and trailer parks that have FLE cans? The City of Ozark Sanitation Department.**
- 4. Are commercial carts included in the RFP house count? Both dumpster users and cart users are included in the RFP count.**

YARD WASTE

- 1. Curb presentation appears that there are mixed piles not conforming to the City Ordinances. How will the City support vendors in enforcing the ordinances? RFP item 2-G, H, I, J states that the collector shall be responsible for informing residents of violations to the ordinance. The collector may request enforcement of the ordinance by notifying the Ozark Police Department of the infraction.**
- 2. What is the process for clearing right of ways (Page 3, 2B & D) and piles left by City work crews? Limbs and brush are cleared frequently by the City street department and piled on the roadside. It will be the responsibility of the contractor to collect and dispose of these piles during the regular weekly trash collection schedule. Right-of-ways to be cleared are not on a regular schedule and will be coordinated by the Public Works Director or his designated representative.**
- 3. Does this include clearing right of ways prior to mowing, and if so what is the mowing schedule? This only pertains to trash collection, not litter. Our mowing schedule is not dictated by the trash collection schedule or vice-versa.**
- 4. Where are these volumes disposed? The Dale County C & D Landfill south of Ozark off US 231.**
- 5. Can we co-collect with bulky waste? Yes.**
- 6. We observed piles of yard waste that appeared limitless. Will this be enforced and how? At this time we place a load limitation on pickup at 10 CY. However, I see no way to enforce this if a contractor is hired due to a lack of direct communications and city personnel involvement.**
- 7. What is the current City schedule? See ATTACHMENTS VII THRU XII in Addendum No. 1 to RFP 12-01-06**

RECYCLING

- 1. Where is material taken to be processed and how is the City paid for the recycling material? Presently material is being taken to Waste Recycling, Inc. of Dothan. No revenue is presently being generated at this time.**

2. Will an out-of-state facility be acceptable? Yes as long as it meets ADEM requirements as outlined on page 5, 3-A of the RFP 12-01-06 Scope of Work. No recycling shall be land filled under any circumstances.
3. What items are acceptable now? Reference page 5, 3-E, RFP 12-01-06 Scope of Work.
4. (recycling) Participation appears low, do you currently have an education program? Yes. @ 30-35 % of our residents recycle on at least once a month basis.
5. Is recycling included in the base rate or are citizens currently charged an additional fee to participate in the curbside recycling program? All services including recycling are included in the base fee.

WHITE GOODS/TIRES/BULK ITEMS

1. Where are white goods taken for disposal or processing? Ellis Metals in Brundidge and Phillips Recycling in Newton.
2. What is the current service schedule? Supervisors and trucks on regular collection routes make a weekly list of items out for pickup and these are collected on Friday. Call in requests (to the city office) are handled on a daily basis after the garbage crews' return from their collection routes.
3. Where are tires disposed of and what is the cost? City does not pay a separate fee for tire disposal.
4. What is the tire collection service schedule? Supervisors and trucks on regular collection routes make a weekly list of any scrap tires out for pickup and these are collected on Friday. Call in requests (to the city office) are handled on a daily basis after the garbage crews' return from their collection routes.
5. How do we address "evictions" large piles of bulk items? Absorb it into other collection costs.
6. City appears to be skipping some bulk piles intermittently. Why? It is our present department policy to place a warning tag at the location of an ordinance violation to inform the resident of his responsibility. We expect them to either rectify the problem or call in to speak to someone who can further explain their issue. If the problem is not taken care of within a week, someone from my staff (sanitation supervisor) will investigate and take action. In many cases we will pick up the violation with the assurance that it will not be repeated and we will record this incident for future reference. In some cases we simply never make contact with the offender and absorb the cost of collection.
7. What is the limit to size of pressurized containers? There is no specified size limit.
8. Once we notify the customer of non-compliance does the city enforce? If requested by the contractor or the City's Authorized Representative the police department can, after receiving the proper information, enforce non-compliance. This does not relieve the contractor of the responsibility to provide the services paid for by the City of Ozark.
9. Does collection of tires on the right-of-ways include tires that come off tractor-trailers and if so how many are currently collected? No, it does not include collection of tractor trailer tires/recaps off the right of way but does include disposal of the same from a collection point at the city shop. Estimated number would be from 10-20 per year.

MATERIAL, FACILITIES AND PERSONNEL

1. Is the collection agency required to have a facility, and so is it required to be located inside the City Limits? Reference Addendum No. 1 to RFP 12-01-06, page 1, Part 1, Clarification to page 8, item 1. A physical property is not required; however, the proximity of the facility to the city will be evaluated as part of the overall RFP evaluation process.

COMMUNICATIONS

1. Rather than utilizing a fax number has the City considered using e-mail? No

EMERGENCY SERVICE PROVISIONS

1. Communications to the customers of Crystal River, should that be Ozark? Yes. Reference Addendum No. 1 to RFP 12-01-06 page 2 Modification to page 23 (Emergency Service Provisions)

GENERAL INFORMATION QUESTIONS

1. Are there approximately 300 miles of City Streets? Slightly less including private streets.
2. Will the contractor collect all bulk waste, including cars and car parts? Yes.
3. Will the contractor be expected to service carts in alleys that cannot be serviced by a side-load truck and carts blocked by cars? Yes.
4. How old are the carts the City currently uses? The oldest were purchased 20 years ago and we replace and repair 300-400 each year. I would estimate the average age to be eight years old.
5. We observed debris on the right of way, such as the 600 block of Bermuda Street, that was not in front of any houses. Would that be expected to be picked up? Yes. Trash may be placed on either side of the road as long as it is on the right-of-way, although we encourage residents to place it in front of their house for easy identification.

ORDINANCE NO. 2010 - 12

AN ORDINANCE AMENDING ARTICLE II. SOLID WASTE COLLECTION AND DISPOSAL - SEC. 10-31, CODE OF ORDINANCES OF THE CITY OF OZARK, PRIMARILY AMENDING FEES AND CHARGES FOR RESIDENTIAL AND COMMERCIAL CURBSIDE GARBAGE, TRASH AND RUBBISH SERVICE.

BE IT ORDAINED by the City Council of the City of Ozark, Alabama, as follows:

Section 1. Article II. Solid Waste Collection and Disposal-Sec. 10-31, Code of Ordinances of The City of Ozark, heretofore adopted by this Council on September 7, 2010, be and the same is hereby amended so that Sec. 10-31 shall read in its entirety as follows:

“Sec. 10-31. Rates and charges for collection services.

Beginning with the services rendered for the month of November 2010, and becoming due and payable on January 1, 2011 and continuing thereafter, the following charges shall be made and collected by the city for the collection, hauling and disposal of garbage and trash.

(1) Seventeen dollars (\$17.00) per month for each dwelling house, mobile home, trailer or other occupied dwelling and for each apartment in apartment houses, or complexes and for each trailer in trailer parks; and the owner of each said apartment house or complex shall be liable for the garbage fee on each dwelling unit in such apartment, and the owner of each trailer park be responsible for the garbage fee on each mobile home or house trailer in said trailer park.

(2) For each dwelling house, mobile home, trailer, or other occupied dwelling and for each apartment in apartment houses or complexes and for each trailer in trailer parks when the total household income is solely dependent upon social security income there shall be an exemption as provided in the Code of Alabama 1975, Title 22-27-3, and as subsequently amended.

(3) For each dwelling house, mobile home, trailer, or other occupied dwelling and for each apartment in apartment houses or complexes and for each trailer in trailer parks when the total household income is ten thousand dollars (\$10,000) or less, there shall be a charge of seven dollars and fifty cents (\$7.50). This special fee shall be applied for on forms provided in the City Clerk's office.

(4) For each dwelling house, mobile home, trailer, or other occupied dwelling located outside the city limits of Ozark, when the Dale County Sanitation Department, for collection efficiency purposes, requests the City of Ozark Public Works Department to pick up garbage at a dwelling, there shall be a charge of nineteen dollars (\$19.00). Trash service will not be provided outside the city limits.

(5) For each unoccupied dwelling house, mobile home, trailer, or other unoccupied dwelling and for each unoccupied apartment house or complexes and for each unoccupied trailer

in trailer parks, whose owner shall request a one (1) time garbage pick up or service, there shall be a charge of twenty-five dollars (\$25.00). For the second request within one (1) calendar year at the same dwelling, mobile home, trailer or apartment, the same shall be charged a monthly collection fee as if occupied.

(6) All trash, weeds, cutting from trees, lawns and gardens and discarded items picked up at occupied residences shall be charged for at the rate as set forth in (1) and (2) above unless there is a one-half trailer load (ten (10) cubic yards) or more, in which case the fee shall be sixty five dollars (\$65.00) per one-half trailer load.

(7) For each unoccupied dwelling house, mobile home, trailer, or other unoccupied dwelling, and for each vacant lot whose owner shall request a one-time trash pick up or service, shall be charged a one-time fee of twenty-five dollars (\$25.00). When the one-time pick up or service also meets the additional charges as specified in (6) above, the twenty-five dollar (\$25.00) fee shall be charged in addition to the fee in (6) above. For the second request at the same dwelling, mobile home, trailer or apartment within one (1) calendar year, the same shall be charged a monthly collection fee as if occupied.

(8) Twenty-five dollars (\$25.00) per month for each dwelling house, mobile home, trailer, occupied dwelling or property which contains a home occupation or home business. For each additional container provided, there shall be a charge of ten dollars (\$10.00) per month. Excess, surplus or scrap materials from in home occupations or home business performing work at a separate location will not be picked up.

(9) Rates and charges for business or commercial establishments shall be determined, established, modified or amended from time to time by the City Clerk/Treasurer of the City of Ozark. The city is authorized to enter into contracts or service agreements with business or commercial establishments that desire service by the city.

(10) For each business or commercial establishment requesting trash pick up service, there shall be a charge of thirty-five dollars (\$35.00). When the pick up or service also meets the minimum of one-half trailer load or more, the fee shall be sixty five dollars (\$65.00) per one half trailer load in addition to the thirty-five dollar (\$35.00) charge.

(11) For each passenger car and light truck tire (three quarter ton or less) picked up in residential areas, there shall be a charge of five dollars (\$5.00), and for tires with rims attached, the charge shall be ten dollars (\$10.00). Larger tires and tires in business or commercial areas will not be picked up.

(12) Waste oil will not be picked up, however, the city will provide a site at the Public Works Department where residents may dispose of waste oil.

(13) The practice of moving, transporting, or otherwise in any way deceptively locating garbage or trash to another location other than its originating location for the purpose of avoiding payment shall be unlawful and considered theft of services and punishable as provided by law.

Effective December 1, 2010, the failure to pay any fees or charges set forth in this section after the due date shall authorize the City to assess a late fee of \$3.00 to be added to the total due for the collection services.”

APPROVED AND ADOPTED by the City Council of the City of Ozark, Alabama, this the 16th day of November, 2010.


Council President


Mayor

ATTEST:


City Clerk